





Criterion 7: Children who are sons/daughters of staff working at the School for at least 2 years at the time of application (see note 6).

Criterion 8: Children whose home address is outside the catchment area of the School and who have requested a place.

Note 1: A "looked after" child is a child

- ~~— Universal Credit;~~
- ~~— Income Support;~~
- ~~— income-based Jobseekers Allowance;~~
- ~~— an income-related employment and support allowance;~~
- ~~— support under part VI of the Immigration and Asylum Act 1999;~~
- ~~— Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);~~
- ~~— where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit); or~~
- ~~— the Guarantee element of State Pension Credit.~~

~~Parents will be required to provide evidence of eligibility with their application.~~

Note 5: 'Home address' means the child's permanent home address at the time of application. In the case of split households, it is the address of the person who receives the Child Benefit. 'At the time of application' means the closing date for applications. Informal accommodation arrangements with family and friends are not accepted unless there are very special circumstances and supporting proof is required. An address used for child care arrangements cannot be used as the home address for the purpose of applying for a school place.

Note 6: Admission authorities may give priority in their oversubscription criteria to children oJET@0.00000887

In the event of the School being oversubscribed, applications received after the closing date, which is published each year, will be dealt with after all on time applications.

For parents whose children have been refused a place, Leicester City Council holds a waiting list in order of the School's admissions criteria until July of the admission year. If a place becomes available, it will be offered to the first child on the waiting list. The Council is not allowed to distinguish between on-time and late applications when maintaining waiting lists so a child can move down the list when a child being added to the list meets a higher admissions rule.

Being placed on the waiting list does not remove the applicant's right of appeal.

The School will participate in full with the Local Authority's Fair Access Protocol in order to ensure that the most vulnerable children are offered a place at a suitable school as quickly as possible. In exceptional circumstances, this may include admitting children above the School's published capped admission number. Children who are allocated a place at the School in accordance with the Fair Access Protocol will take precedence over those on the waiting list.